

**San Jacinto Community College District
Special Board Meeting Minutes
May 13, 2025**

The Board of Trustees of the San Jacinto Community College District met at 5:00 p.m. for a Special Board Meeting on Tuesday, May 13, 2025, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Attendance

Present:

Members: Dr. Michelle Cantú-Wilson, Dan Mims, John Moon, Jr., Salvador Serrano Jr., Larry Wilson

Absent:

Members: Erica Davis Rouse, Keith Sinor

Chancellor: Brenda Hellyer

Others Present: Matt Crow, Matt Keim, Carin Hutchins, Mandi Reiland, Joe Pena, Shawna Pina

I. Call the Meeting to Order

Chair Dan Mims called the special meeting of the Board of Trustees to order at 5:02 p.m.

II. Roll Call of Board Members

Chair Mims conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson
Erica Davis Rouse, Assistant Secretary (absent)
Dan Mims, Chair
John Moon, Jr., Vice Chair
Salvador Serrano Jr.
Keith Sinor, Secretary (absent)
Larry Wilson

Chair Mims stated per Election Code 67.004, two members of the Board constitute a quorum for purposes of canvassing an election; however, a full quorum was required since the Board would also be ordering a runoff election.

III. Adjournment to closed or executive session pursuant to Texas Government Code Section 551.071 and 551.074 of the Texas Open Meetings Act, for the following purposes:

It was determined after the time of posting that a closed session was not needed.

- A. Legal Matters - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

- B. Personnel Matters - For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

IV. Reconvene in Open Meeting

A closed session was posted on the agenda, but it was determined after the time of posting that a closed session is not needed so reconvening to open meeting was not needed.

V. Public Comment

There were no citizens desiring to speak to the Board.

VI. Consideration of Approval of Order Canvassing Returns and Declaring Results of May 3, 2025 Election

Carin Hutchins presented the election results to the Board.

Motion 10446:

Motion moved by John Moon, Jr. and motion seconded by Dr. Michelle Cantú-Wilson.
Motion carried.

Yeas: Cantú-Wilson, Moon, Jr., Serrano Jr., Wilson

Nays: None

VII. Consideration of Adoption of Resolution Ordering a Runoff Election for Board of Trustee Position Three (3)

Motion 10447:

Motion moved by Salvador Serrano Jr. and motion seconded by John Moon, Jr. Motion carried.

Yeas: Cantú-Wilson, Moon, Jr., Serrano Jr., Wilson

Nays: None

VIII. Adjournment

Chair Mims adjourned the meeting at 5:06 p.m.