

San Jacinto Community College District
Regular Board Meeting Minutes
August 11, 2025

The Board of Trustees of the San Jacinto Community College District met at 7:00 p.m. for a regularly scheduled Board meeting on Monday, August 11, 2025, in Room 104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas.

Attendance

Present:

Members: Dr. Michelle Cantú-Wilson, Judy Harrison, Dan Mims, Larry Wilson

Absent:

Members: Erica Davis Rouse, Keith Sinor

Chancellor: Dr. Brenda Hellyer

Others Present: Tanesha Antoine, Rhonda Bell, Jesse Bernal, Christian Bionat, Tiffany Burton, Tom Butler, Dena Carlson, Jacquelynn Conger, Matt Crow, Illneisha Davis, Kim DeLauro, Destry Dokes, Chris Duke, Dianne Duron, Teddy Farias, Carin Hutchins, Sarah Janes, Bryan Jones, Matt Keim, Aaron Knight, Kevin McKisson, DeRhonda McWaine, Kelly Mizell, Vennessa Moon, Lori Moon, Beverly Moon, John Moon III, J. Henry Moon IV, Kevin Morris, Mindy Murray, Chelsea Nakayama, Lambrini Nicopolous, Alexander Okwonna, Joe Pena, JoEllen Price, Justin Pruitt, JR Ragaisis, Sandra Ramirez, Mandi Reiland, Shawn Silman, Chuck Smith, Jessica Tello, Sonia Townsend, June Trevino (remote), Niki Whiteside, Van Wigginton, Laurel Williamson, Joanna Zimmermann

I. Call the Meeting to Order

Chair Dan Mims called the regular meeting of the Board of Trustees to order at 7:09 p.m.

II. Roll Call of Board Members

Chair Mims conducted a roll call of the Board members.

Dr. Michelle Cantú-Wilson

Erica Davis Rouse, Assistant Secretary (absent)

Judy Harrison

Dan Mims, Chair

Keith Sinor, Secretary (absent)

Larry Wilson

III. Invocation, Moment of Silence, and Pledge to the Flags

The invocation and moment of silence were given by Sandra Ramirez. The pledges to the American and Texas flags were led by Larry Wilson.

IV. Special Announcements, Recognitions, Introductions, and Presentations

A. Legislative Recognitions of Trustee John Moon, Jr.

Recognitions and resolutions were presented to the family of John Moon, Jr. by the following:

- Congresswoman Sylvia Garcia
- The office of Congressman Brian Babin
- The office of State Senator Carol Alvarado
- The office of State Representative Ana Hernandez
- The office of State Senator Mayes Middleton
- The office of State Representative Harold Dutton
- The offices of State Representative Briscoe Cain and State Representative Dennis Paul

B. Faculty Senate 2024-2025 Update

June Trevino joined the meeting via videoconference and presented the Faculty Senate 2024-2025 Update.

V. Student Success Presentations

There were no student success presentations.

VI. Communications to the Board of Trustees

1. July Opportunity News
2. August Opportunity News
3. A thank you was sent to the Board from Mandi Reiland for the plant sent in memory of her aunt.
4. A thank you was sent to the Board from Judy Harrison for the plant sent in memory of her brother.
5. A sympathy card was sent to the Board from the Office of the Chancellor of the Lone Star College System for the passing of Trustee John Moon, Jr.

VII. Public Comment

There were no citizens desiring to speak to the Board.

VIII. Informative Reports to the Board

Chair Mims indicated such reports were available in the Board documents and online.

A. San Jacinto College Financial Statements

1. San Jacinto College Monthly Financial Statements
 - a. June 2025
 - b. May 2025
2. San Jacinto College Monthly Investment Reports
 - a. June 2025
 - b. May 2025
3. San Jacinto College Quarterly Investment Reports March - May 2025

B. San Jacinto College Foundation Financial Statements

1. June 2025
2. May 2025

C. Capital Improvement Program

1. June 2025
2. May 2025

IX. Consideration of Approval of Election of Officers for the Board of Trustees

Motion 10459:

Nominations for officers were taken and voted on accordingly.

Judy Harrison nominated Dan Mims for Chair.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

Larry Wilson nominated Dr. Michelle Cantú-Wilson as Vice Chair.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

Larry Wilson nominated Keith Sinor as Secretary.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

Larry Wilson nominated Erica Davis Rouse as Assistant Secretary.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

Motion carried.

X. Assignments for Board Committees and San Jacinto College Foundation - (Informational Item)

As Chair, Dan Mims assigned the Board Committees and San Jacinto College Foundation appointed Board members as follows.

Board Committees

The Chair appoints the membership of each committee as follows:

Building Committee

1. Dr. Michelle Cantú-Wilson, Committee Chair
2. Judy Harrison
3. Vacant

Finance Committee

1. Keith Sinor, Committee Chair
2. Erica Davis Rouse
3. Larry Wilson

The Board Chair, Dan Mims, will serve as ex-officio on both committees.

San Jacinto College Foundation (SJCF)

The following trustees will serve on the Board of Directors for the SJCF:

1. Larry Wilson
2. Dan Mims
3. Keith Sinor

- XI. Consideration of Approval of Amendment to the 2024-2025 Budget for Restricted Revenue and Expenses Relating to Federal, State and Local Grants/Contracts

Motion 10460:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

- XII. Consideration of Approval of Investment Strategy and Annual Review and Approval of the College's Investment Policy - Second Reading

Motion 10461:

Motion moved by Larry Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

- XIII. Consideration of Approval of Proposed Budget for 2025-2026

Carin Hutchins provided a presentation of the proposed budget for 2025-2026.

Motion 10462:

Motion moved by Judy Harrison and motion seconded by Dr. Michelle Cantú-Wilson. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

- XIV. Consideration of Approval to Adopt Prevailing Wage Rates

Motion 10463:

Motion moved by Larry Wilson and motion seconded by Dr. Michelle Cantú-Wilson. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XV. Consideration of Approval of Allocation of Capital Project Funds

Motion 10464:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XVI. Consideration of Approval of Allocation of Aspen Institute Award to the San Jacinto College Foundation in Support of the Promise @ San Jac Scholarship Program

Motion 10465:

Motion moved by Larry Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XVII. Consideration of Recommendation to Adopt a Tax Rate that is not in Excess of the Voter-Approval Tax Rate

Motion 10466:

Motion moved by Judy Harrison and motion seconded by Dr. Michelle Cantú-Wilson. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XVIII. Consideration of Approval of Continuing Education Course Enrollment Charges

Motion 10467:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XIX. Consideration of Approval of Part-Time Rate Changes and Full-time Salary Schedule Changes, and Reauthorization of the Stipend and Market Premium Schedule for 2025-2026

Motion 10468:

Motion moved by Larry Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XX. Consideration for Approval of Report to be Submitted to the Texas Higher Education Coordinating Board Certifying Compliance with Texas Education Code 51.3525 (SB17)

Motion 10469:

Motion moved by Judy Harrison and motion seconded by Larry Wilson. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XXI. Consideration of Approval of the 2026 Board of Trustees Regularly Scheduled Meeting Dates

Motion 10470:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XXII. Consideration of Approval of Extension of Memorandum of Understanding with Humble ISD for Dual Credit

Motion 10471:

Motion moved by Larry Wilson and motion seconded by Dr. Michelle Cantú-Wilson. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XXIII. Consideration of Approval of Extension of Memorandum of Understanding with Goose Creek ISD for Dual Credit

Motion 10472:

Motion moved by Judy Harrison and motion seconded by Larry Wilson. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XXIV. Consideration of Approval of an Extension of Memorandum of Understanding with Friendswood ISD for Dual Credit

Motion 10473:

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XXV. Consideration of Approval of Policy II.2002.B, Faculty Senate Governance and Shared Governance - First Reading (Informational Item)

Chancellor Hellyer stated that during the 89th Texas Legislative Session in 2025, the Texas Legislature passed Senate Bill (SB) 37, which was subsequently signed into law by Governor Greg Abbott on June 20, 2025. SB 37 makes changes to the governance of public higher education institutions, including clarification of system oversight roles and limitations on faculty senates and their involvement in institutional policymaking effective September 1. This policy is effective as of September 1, 2025, under the Chancellor's authority granted by the Board under Policy II.2000.A, Policy and Procedure Development, Review, Revision, and Rescission.

No vote required – first reading - informational item.

XXVI. Consideration of Approval of Policy VI.6004.E, Campus Hazing Prevention - First Reading (Informational Item)

No vote required – first reading - informational item.

XXVII. Consideration of Approval of Possible Actions to Fill Trustee Position 5 Vacancy

Motion 10474:

Dr. Michelle Cantú-Wilson moved that the Board initiate the process to appoint a trustee to fill the vacancy for Trustee position 5 and share the process and timeline with the public.

Motion moved by Dr. Michelle Cantú-Wilson and motion seconded by Judy Harrison. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XXVIII. Consideration of Purchasing Requests

Chancellor Hellyer stated that the Bid Recap included in the Board book was not updated to reflect a change in a cost estimate for PR 7. The final write-ups for the purchase requests were all correct, but an updated bid recap was provided to the Board for reference to vote on this item.

#1	Consideration of Approval of Annual Contract Renewals and Expenditures	\$	45,216,500
#2	Consideration of Approval of Purchasing Cooperatives and Interlocal Agreements		-
#3	Consideration of Approval of the Renewal of the Interlocal Agreement with Lamar Institute of Technology		999,360

#4	Consideration of Delegation of Authority to Contract for Roof Refurbishment, C10 & C4	500,000
#5	Consideration of Approval to Contract for Plumbing Services	500,000
#6	Consideration of Approval to Contract for Electrical Maintenance	200,000
#7	Consideration of Approval of Additional Funds for Casualty Insurance Brokerage and Risk Management Services	95,300
#8	Consideration of Approval of Expenditure for Wayfinding Signage Services	120,000
#9	Consideration of Approval of Additional Funds for Food Distribution Services	50,000
#10	Consideration of Approval of Additional Funds for Charter Bus Services	20,000
TOTAL OF PURCHASE REQUESTS		<u>\$ 47,701,160</u>

Motion 10475:

Motion moved by Judy Harrison and motion seconded by Larry Wilson. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XXIX. Consent Agenda

- A. Approval of the Minutes for the June 2, 2025, Workshop and Regular Board Meeting
- B. Approval of the Budget Transfers
- C. Approval of Personnel Recommendations, Extra Service Agreements (ESA), and 2025-2026 Professional Contract Recommendations
- D. Approval of the Affiliation Agreements
- E. Approval of the Next Regularly Scheduled Meeting on September 8, 2025
- F. Approval of the Minutes for the June 17, 2025 Special Board Meeting
- G. Approval of the Minutes for the July 29, 2025 Board Strategic Planning Retreat

Motion 10476:

Motion moved by Larry Wilson and motion seconded by Dr. Michelle Cantú-Wilson. Motion carried.

Yeas: Cantú-Wilson, Harrison, Mims, Wilson

Nays: None

XXX. Items for Discussion/Possible Action

There were no additional items discussed.

XXXI. Adjournment

Chair Mims adjourned the meeting at 8:31 p.m.

