

September 2, 2025

**NOTICE OF MEETING BOARD OF TRUSTEES FINANCE COMMITTEE  
SAN JACINTO COMMUNITY COLLEGE DISTRICT**

The Finance Committee of the Board of Trustees of the San Jacinto Community College District will meet at 4:00 p.m., on Monday, September 8, 2025, in Room A1.104 of the Thomas S. Sewell District Administration Building, 4624 Fairmont Parkway, Pasadena, Texas, for a Finance Committee Meeting.

AGENDA

- I. Call the Meeting to Order
- II. Roll Call of the Committee Members
- III. Approval of Minutes from May 20, 2025 Finance Committee Meeting
- IV. Review and Discuss Internal Audit Reports:
  - Procurement Compliance – Audit Report #25-103
  - Center for Petrochemical Energy and Technology (CPET) Contract Invoicing – Audit Report #25-104
  - Maritime Third-Party Invoicing – 1<sup>st</sup> Follow-up Report #24-103-25
  - Summary of FY2024-2025 Internal Audit Work
  - Proposed FY2025-2026 Audit Plan
- V. Adjournment

Certificate as to Posting or Giving of Notice

On this day, September 2, 2025, this notice was posted, in accordance with the provisions of section 551.041 of the Texas Government Code, on the College's website, and is readily accessible to the public upon request.

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Brenda Hellyer, Ed. D.  
Chancellor